

ANNEX to the Trusts Charging and Remissions Policy

**Hallbrook Primary School
Local Charging and remission arrangements**



In addition to the Practice and Provision laid out in the associated Trust Charging and Remittance Policy, please refer below for local arrangements specific to Hallbrook Primary School

Examinations

With the consent of the parent, the school will pay for a remark for an exam where it deems this advantageous. Where this is still requested but is not deemed advantageous, remarks can be paid for privately within given timescales.

Materials

Whilst most materials provided for practical subjects will be provided free, in view of the disproportionately high cost of providing materials and ingredients for Art, Design and Technology and Early Years, parents are asked to:

- a) make a small, annual voluntary contribution towards the cost of Art, Design and Technology materials and towards the Early Years. The contribution is reassessed annually and a discount applied to families in receipt of free school meals FSM (please see Remission criteria below) or where more than one child is currently at the school.
- b) provide ingredients for food technology lessons if they wish to own the finished product.

Music Tuition

Regarding music tuition and other optional educational activities and visits in statutory time, the Governing Body is not able to provide these free of charge. Whilst the Governors will allow pupils to attend on site music tuition from private music tutors during the school day, this arrangement is between the music tutor and the parents/carers directly and therefore no subsidy can be made by the school and parents/carers are billed directly by the music tutors.

Pupil Premium subsidy may apply for students undertaking music lessons at the College.

Residential Trips

Children in all year groups are invited to go on residential trips. The costs of the trip include: -

- Accommodation
- Food
- Transport
- Insurance

When we invite carers to support children who have special needs/ a disability, the carer will not be charged.

Parents/carers will have the option of paying either small regular amounts over a period or larger amounts in a smaller number of transactions.

Uniform

Please see our local remissions criteria below.

Local Remissions Criteria

The actual level of subsidy is set annually. For 2023/24, this will be –

Any child who is registered as FSM on the 1st of September may receive an allowance of £50 to help with school trips, uniform, or other activities in agreement with the Academy.

To access this allowance, you should collect and complete the form from the school office.

Whilst children of parents who have not voluntarily contributed to an optional activity or trip will not be treated differently, the LGB is not in a position financially to support other educational visits/activities in statutory hours. Such visits and activities therefore can only be organized and run with the support of contributions from parents. If there are insufficient voluntary contributions to fund the full cost of such a visit or activity, the visit or activity in question cannot go ahead. Trips and activities offered outside statutory school hours are not subject to any financial support.

Whilst trips are costed to breakeven, if once all associated costs are paid and the trip has a surplus of more than £5 per pupil, parents/carers will be refunded the surplus.

Pupils entitled to Free School Meals are allowed to take a meal at lunchtime to the value of £2.45 per day based on the January 2023 rate. This is automatically credited to the pupil's meal account on a daily basis. Any allowance not taken on the day is not transferable.

Any online balances on leaving (e.g., for dinner money) of more than £5 will be refunded via Parent Pay or transferred to another sibling in the school. Where balances are below £5 and there is no other sibling in the school, parents can collect any outstanding balance below £5 from reception by 31 August in the leaving academic year. For a balance below £5, if not a refund is not requested by the 31st of July this will be deemed a contribution to the Academy.

Pupil Premium subsidies

Children in receipt of pupil premium may receive a discount against trips or music lessons etc subject to the pupil premium strategic priorities.

Hallbrook Plus – Extended Services

Breakfast club fees and After School Club fees are reviewed annually by the Local Governance Board.

All Breakfast Club sessions for academic year 2023/24 are £5.55 per session. Prices are subject to review.

All After School Club sessions for academic year 2023/24 are

When staying beyond 16:30 - £11.85 per session. Prices are subject to review.

When staying between 15:15 and 16:30 - £6.60 per session). Prices are subject to review.

A discount of 30% will also apply for staff within the Trust with parental responsibility who have children attending the schools out of school clubs.

Ducklings – Pre-School

Pre-School fees are reviewed annually by the Local Governance Board.

All sessions for academic year 2023/24 are £14.70 per session when not paying using FEEE funding.

Total hours in the setting will be worked out by hour and charged at £4.90 per hour on a termly basis.

Review

This Local exemplification will be reviewed annually by the Local Governance Board. Next review will be in readiness for September 2024.