

ANNEX to the Trusts Charging and Remissions Policy

Hallbrook Primary School
Local Charging and remission arrangements



In addition to the Practice and Provision laid out in the associated Trust Charging and Remittance Policy, please refer below for local arrangements specific to Hallbrook Primary School

Local Remissions Criteria

The actual level of subsidy is set annually. For 2025/2026, this will be –

Examinations

With the consent of the parent, the school will pay for a remark for an exam where it deems this advantageous. Where this is still requested but is not deemed advantageous, remarks can be paid for privately within given timescales.

Music Tuition

Regarding music tuition and other optional educational activities and visits in statutory time, the Governing Body is not able to provide these free of charge. Whilst the Governors will allow pupils to attend on site music tuition from private music tutors during the school day, this arrangement is between the music tutor and the parents/carers directly and therefore no subsidy can be made by the school and parents/carers are billed directly by the music tutors.

Residential Trips and School Educational Visits

Children are invited to go on residential and educational visits. The cost of the trip include: -

- Accommodation
- Food
- Transport
- Insurance
- Administrative Costs

When we invite carers to support children who have special needs/ a disability, the carer will not be charged.

Whilst children of parents who have not voluntarily contributed to an educational visit will not be treated differently, the LGC is not in a position financially to support other educational visits/activities in statutory hours. Such visits and activities therefore can only be organised and run with the support of contributions from parents. If there are insufficient voluntary contributions to fund the full cost of such a visit or activity, the visit or activity in question cannot go ahead.

Residential trips must all be paid for to attend. All educational visits offered outside statutory school hours are not subject to any financial support. Parents/carers will have the option of paying for residential via instalments and all other trips must be paid in a single payment.

Uniform

As a school we operate a second-hand uniform offer. If your child needs uniform, you should speak to the school office

Materials

Whilst most materials provided for practical subjects will be provided free, in view of the disproportionately high cost of providing materials and ingredients for Art, Design and Technology and Early Years, parents are asked to:

- a) make a small, annual voluntary contribution towards the cost of Art, Design and Technology materials and towards the Early Years.
- b) provide ingredients for food technology lessons if they wish to own the finished product.

Pupil Premium subsidies

Children in receipt of pupil premium may receive a discount against trips or music lessons etc subject to the pupil premium strategic priorities.

Pupils entitled to Free School Meals

Children are allowed to have a meal at lunchtime to the value of the national rate. This is automatically credited to the pupil's meal account on a daily basis. Any allowance not taken on the day is not transferable

Hallbrook Plus – Wrap around services

Breakfast club fees and After School Club fees are reviewed annually by the Local Governance Board.

Breakfast Club sessions are £6.00 per session. Prices are subject to review.

After School Club sessions

- When staying beyond 16:30 - £11.45 per session. Prices are subject to review.
- When staying between 15:15 and 16:30 - £7.05 per session. Prices are subject to review.

Ducklings Preschool

All sessions are £16.50 per session when not paying using FEEE funding. Total hours in the setting will be worked out by hour and charged at £5.50 per hour on a termly basis.

Leaving the School

Any online balances on leaving of more than £5 will be refunded via Arbor. Where balances are below £5, parents can request a refund of any outstanding balance below £5 from reception by 31 July in the leaving academic year. For a balance below £5, if a refund is not requested by the 31st July this will be deemed a contribution to the Academy.

Review

This local exemplification will be reviewed annually by the Local Governance Board. Next review will be in readiness for June 2026.